

Rushcliffe Borough Council – Scrutiny Matrix

Councillor Request for Scrutiny		
Councillor J Walker		
Proposed topic of scrutiny ...	The inclusion of Active Travel in future Local Plans	
I would like to understand ... (key lines of enquiry)	How to make Active Travel a compulsory condition for new housing developments using the government's LTNI/20 guidance.	
I think this topic should be scrutinised because ... (please tick)	<input type="checkbox"/>	Poor Performance Identified
	<input checked="" type="checkbox"/>	Change in Legislation or Local Policy
	<input checked="" type="checkbox"/>	Resident Concern or Interest
	<input type="checkbox"/>	Cabinet Recommendation
	<input checked="" type="checkbox"/>	Links to the Corporate Strategy
	Other (please state reason)	
Officer Consideration of Councillor Request for Scrutiny		
Officer Feedback (please tick)	<input checked="" type="checkbox"/>	Officer Comment
- Issue already being addressed	<input checked="" type="checkbox"/>	This is already in hand on the basis of previous scrutiny of this area
- Issue has already been considered in the last 2 years?	<input checked="" type="checkbox"/>	
- Issue is a legal matter	<input type="checkbox"/>	
- Issue of a complaint investigation	<input type="checkbox"/>	
- Issue is a staffing matter	<input type="checkbox"/>	
- There is an alternative way of dealing with the issue	<input type="checkbox"/>	
Is there sufficient capacity ...		
- Scrutiny Work Programme?	<input type="checkbox"/>	
- Officer Resources?	<input type="checkbox"/>	
Recommendation	Item is not put forward for scrutiny at this point in time. It has already been discussed and officers are implementing the recommendations of the previous scrutiny.	

Lead Officer	
Proposed Timescale for Scrutiny and Scrutiny Group	

Appendix

Rushcliffe Borough Council – Scrutiny Matrix

Officer Request for Scrutiny			
Service Manager – Corporate Services			
Proposed topic of scrutiny ...	Corporate Communications		
I would like to understand ... (key lines of enquiry)	<p>The Council is shortly to publish an External Communications Strategy which will shape the direction of communications over the next three years. Scrutiny of this strategy will enable Councillors to better understand the Council's approach to communications across all channels (print media, social media, electronic media, the website, and video) and well as its response to reactive media enquiries, the volume and diversity of the Council's Communications, and the national guidelines governing Council Communications. Officers will also present information relating to future of communications, areas of development and methods for communicating with hard to reach groups.</p>		
I think this topic should be scrutinised because ... (please tick)	<input type="checkbox"/>	Poor Performance Identified	
	<input type="checkbox"/>	Change in Legislation or Local Policy	
	<input type="checkbox"/>	Resident Concern or Interest	
	<input type="checkbox"/>	Cabinet Recommendation	
	<input type="checkbox"/>	Links to the Corporate Strategy	
	<input checked="" type="checkbox"/>	Other (please state reason)	<p>Incorporating concerns raised by Councillor J Walker in a scrutiny matrix submitted in May 2022 at the request of the Corporate Overview Group.</p>
Officer Consideration of Request for Scrutiny			
Officer Feedback (please tick)			
- Issue already being addressed	<input checked="" type="checkbox"/>	Issue of a complaint investigation	<input checked="" type="checkbox"/>
- Issue has already been considered in the last 2 years?	<input checked="" type="checkbox"/>	Issue is a staffing matter	<input checked="" type="checkbox"/>
- Issue is a legal matter	<input checked="" type="checkbox"/>	There is an alternative way of dealing with the issue	<input checked="" type="checkbox"/>
Is there sufficient capacity ...			

- Scrutiny Work Programme?	✓	
- Officer Resources?	✓	
Recommendation	Schedule for Communities Scrutiny Group October 2022	
Consideration of Request for Scrutiny at COG		
Public Involvement / engagement?		
Expert witnesses?		
Portfolio holder?		
Lead Officer?		
Proposed Timescale for Scrutiny and Scrutiny Group		

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Rushcliffe Borough Council – Scrutiny Matrix

Officer Request for Scrutiny			
Service Manager – Corporate Services			
Proposed topic of scrutiny ...	Assessment of progress of strategic tasks		
I would like to understand ... (key lines of enquiry)	The Corporate Strategy 2019-2023 is in its final year. It contained a number of Strategic Tasks. Progress on these is monitored at regular Corporate Overview Group meetings. It would be possible to bring together an update on all Strategic Tasks towards the end of the year before a new Corporate Strategy is developed following the May 2023 Borough Council Election to allow Councillors to view progress made over the four year period of the Corporate Strategy.		
I think this topic should be scrutinised because ... (please tick)	<input type="checkbox"/>	Poor Performance Identified	
	<input type="checkbox"/>	Change in Legislation or Local Policy	
	<input type="checkbox"/>	Resident Concern or Interest	
	<input type="checkbox"/>	Cabinet Recommendation	
	<input checked="" type="checkbox"/>	Links to the Corporate Strategy	
	<input type="checkbox"/>	Other (please state reason)	
Officer Consideration of Request for Scrutiny			
Officer Feedback (please tick)			
- Issue already being addressed	<input checked="" type="checkbox"/>	Issue of a complaint investigation	<input checked="" type="checkbox"/>
- Issue has already been considered in the last 2 years?	<input checked="" type="checkbox"/>	Issue is a staffing matter	<input checked="" type="checkbox"/>
- Issue is a legal matter	<input checked="" type="checkbox"/>	There is an alternative way of dealing with the issue	<input checked="" type="checkbox"/>
Is there sufficient capacity ...			
- Scrutiny Work Programme?	<input checked="" type="checkbox"/>		
- Officer Resources?	<input checked="" type="checkbox"/>		
Recommendation	Schedule for Corporate Overview Group February 2023		
Consideration of Request for Scrutiny at COG			
Public Involvement / engagement?			
Expert witnesses?			

Portfolio holder?	
Lead Officer?	
Proposed Timescale for Scrutiny and Scrutiny Group	

Appendix

Rushcliffe Borough Council – Scrutiny Matrix

Officer Request for Scrutiny			
Service Manager – Chief Executive’s Department			
Proposed topic of scrutiny ...	Corporate Enforcement Policy		
I would like to understand ... (key lines of enquiry)	The Council’s Corporate Enforcement Policy is due for renewal during 2022/23. This overarching policy provides the framework for a number of different types of enforcement the Council is able to take – from planning to environmental health as well as legal action. Scrutiny will give Councillors the opportunity to understand more about enforcement powers the Council can use as well as the framework within which the Council’s Enforcement Officers operate.		
I think this topic should be scrutinised because ... (please tick)	<input type="checkbox"/>	Poor Performance Identified	
	<input type="checkbox"/>	Change in Legislation or Local Policy	
	<input checked="" type="checkbox"/>	Resident Concern or Interest	
	<input type="checkbox"/>	Cabinet Recommendation	
	<input type="checkbox"/>	Links to the Corporate Strategy	
	<input type="checkbox"/>	Other (please state reason)	
Officer Consideration of Request for Scrutiny			
Officer Feedback (please tick)			
- Issue already being addressed	<input checked="" type="checkbox"/>	Issue of a complaint investigation	<input checked="" type="checkbox"/>
- Issue has already been considered in the last 2 years?	<input checked="" type="checkbox"/>	Issue is a staffing matter	<input checked="" type="checkbox"/>
- Issue is a legal matter	<input checked="" type="checkbox"/>	There is an alternative way of dealing with the issue	<input checked="" type="checkbox"/>
Is there sufficient capacity ...			
- Scrutiny Work Programme?	<input checked="" type="checkbox"/>		
- Officer Resources?	<input checked="" type="checkbox"/>		
Recommendation	Schedule for Communities Scrutiny Group January 2023		
Consideration of Request for Scrutiny at COG			
Public Involvement / engagement?			

Expert witnesses?	
Portfolio holder?	
Lead Officer?	
Proposed Timescale for Scrutiny and Scrutiny Group	

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Rushcliffe Borough Council – Scrutiny Matrix

Officer Request for Scrutiny			
Director – Finance and Corporate Services			
Proposed topic of scrutiny ...	Business Continuity Strategy		
I would like to understand ... (key lines of enquiry)	The Council's Business Continuity Strategy is due for renewal during 2022/23. This strategy outlines the measures the Council has in place to ensure vital services continue to be delivered to residents during a crisis such as cyber-attack, building fire or flood. This strategy is invoked when the Council is unable to continue to provide 'business as usual' services and will give Councillors the opportunity to assess the actions the Council will take to get services functioning, the priority order of getting Council services functioning, and how Councillors can best provide community leadership during a business continuity incident.		
I think this topic should be scrutinised because ... (please tick)	<input type="checkbox"/>	Poor Performance Identified	
	<input type="checkbox"/>	Change in Legislation or Local Policy	
	<input checked="" type="checkbox"/>	Resident Concern or Interest	
	<input type="checkbox"/>	Cabinet Recommendation	
	<input type="checkbox"/>	Links to the Corporate Strategy	
	<input type="checkbox"/>	Other (please state reason)	
Officer Consideration of Councillor Request for Scrutiny			
Officer Feedback (please tick)			
- Issue already being addressed	<input checked="" type="checkbox"/>	Issue of a complaint investigation	<input checked="" type="checkbox"/>
- Issue has already been considered in the last 2 years?	<input checked="" type="checkbox"/>	Issue is a staffing matter	<input checked="" type="checkbox"/>
- Issue is a legal matter	<input checked="" type="checkbox"/>	There is an alternative way of dealing with the issue	<input checked="" type="checkbox"/>
Is there sufficient capacity ...			
- Scrutiny Work Programme?	<input checked="" type="checkbox"/>		
- Officer Resources?	<input checked="" type="checkbox"/>		
Recommendation	Schedule for Corporate Overview Group February 2023		

Consideration of Request for Scrutiny at COG

Public Involvement / engagement?	
Expert witnesses?	
Portfolio holder?	
Lead Officer?	
Proposed Timescale for Scrutiny and Scrutiny Group	

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Rushcliffe Borough Council – Scrutiny Matrix

Officer Request for Scrutiny			
Service Manager - Neighbourhoods			
Proposed topic of scrutiny ...		Environment Policy	
I would like to understand ... (key lines of enquiry)		The Council has an Environment Policy Statement which outlines how it aims to lessen its impact upon the local environment in terms of its buildings and operations as well as influencing behavioural change within local communities. The Policy is due for renewal in 2022/23 and scrutiny will give Councillors the opportunity to discuss the Council's approach and ensure the Policy creates the change they wish to see in the Borough.	
I think this topic should be scrutinised because ... (please tick)		<input type="checkbox"/>	Poor Performance Identified
		<input type="checkbox"/>	Change in Legislation or Local Policy
		<input checked="" type="checkbox"/>	Resident Concern or Interest
		<input type="checkbox"/>	Cabinet Recommendation
		<input type="checkbox"/>	Links to the Corporate Strategy
		<input type="checkbox"/>	Other (please state reason)
Officer Consideration of Councillor Request for Scrutiny			
Officer Feedback (please tick)			
- Issue already being addressed	<input checked="" type="checkbox"/>	Issue of a complaint investigation	<input checked="" type="checkbox"/>
- Issue has already been considered in the last 2 years?	<input checked="" type="checkbox"/>	Issue is a staffing matter	<input checked="" type="checkbox"/>
- Issue is a legal matter	<input checked="" type="checkbox"/>	There is an alternative way of dealing with the issue	<input checked="" type="checkbox"/>
Is there sufficient capacity ...			
- Scrutiny Work Programme?	<input type="checkbox"/>		
- Officer Resources?	<input type="checkbox"/>		
Recommendation		Schedule for Communities Scrutiny Group March 2023	
Consideration of Request for Scrutiny at COG			
Public Involvement / engagement?			
Expert witnesses?			

Portfolio holder?	
Lead Officer?	
Proposed Timescale for Scrutiny and Scrutiny Group	

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Rushcliffe Borough Council – Scrutiny Matrix

Officer Request for Scrutiny			
Service Manager – Corporate Services			
Proposed topic of scrutiny ...	Customer Access Strategy		
I would like to understand ... (key lines of enquiry)	<p>The Council is in the process of developing a new Customer Access Strategy to support the development of Customer Services in a post-Covid world. The ways in which residents wish to do business with the Council are changing and the Council must adapt to meet these needs without leaving behind those that prefer the more traditional methods at the same time as running an efficient and cost-effective business unit. Scrutiny will increase Councillor’s understanding of the demand on customer services, the variety of methods customers can use to access Council services, and how access to those services might develop over the coming years. They will also have the opportunity to put forward the views and experiences of their residents to ensure future services meet their needs.</p>		
I think this topic should be scrutinised because ... (please tick)	<input type="checkbox"/>	Poor Performance Identified	
	<input type="checkbox"/>	Change in Legislation or Local Policy	
	<input checked="" type="checkbox"/>	Resident Concern or Interest	
	<input type="checkbox"/>	Cabinet Recommendation	
	<input type="checkbox"/>	Links to the Corporate Strategy	
	<input type="checkbox"/>	Other (please state reason)	
Officer Consideration of Request for Scrutiny			
Officer Feedback (please tick)			
- Issue already being addressed	<input checked="" type="checkbox"/>	Issue of a complaint investigation	<input checked="" type="checkbox"/>
- Issue has already been considered in the last 2 years?	<input checked="" type="checkbox"/>	Issue is a staffing matter	<input checked="" type="checkbox"/>
- Issue is a legal matter	<input checked="" type="checkbox"/>	There is an alternative way of dealing with the issue	<input checked="" type="checkbox"/>
Is there sufficient capacity ...			

- Scrutiny Work Programme?	✓	
- Officer Resources?	✓	
Recommendation	Schedule for Corporate Overview Group November 2022	
Consideration of Request for Scrutiny at COG		
Public Involvement / engagement?		
Expert witnesses?		
Portfolio holder?		
Lead Officer?		
Proposed Timescale for Scrutiny and Scrutiny Group		

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Rushcliffe Borough Council – Scrutiny Matrix

Officer Request for Scrutiny			
Service Manager – Economic Growth and Property			
Proposed topic of scrutiny ...	UK Shared Prosperity Fund		
I would like to understand ... (key lines of enquiry)	<p>The UK Shared Prosperity Fund (UKSPF) is a central pillar of the UK government's ambitious Levelling Up agenda which was launched in April 2022. The Borough Council has been awarded an allocation of £2,571,462 for 3 years (2022/23 to 2024/25). Scrutiny of the plans the Council has in place using this funding to build pride in place, support high quality skills training, support pay, employment and productivity growth and increasing life chances will ensure the UKSPF is appropriately channeled and meets the needs of local communities.</p>		
I think this topic should be scrutinised because ... (please tick)	<input type="checkbox"/>	Poor Performance Identified	
	<input checked="" type="checkbox"/>	Change in Legislation or Local Policy	
	<input type="checkbox"/>	Resident Concern or Interest	
	<input type="checkbox"/>	Cabinet Recommendation	
	<input type="checkbox"/>	Links to the Corporate Strategy	
	<input type="checkbox"/>	Other (please state reason)	
Officer Consideration of Request for Scrutiny			
Officer Feedback (please tick)			
- Issue already being addressed	<input checked="" type="checkbox"/>	Issue of a complaint investigation	<input checked="" type="checkbox"/>
- Issue has already been considered in the last 2 years?	<input checked="" type="checkbox"/>	Issue is a staffing matter	<input checked="" type="checkbox"/>
- Issue is a legal matter	<input checked="" type="checkbox"/>	There is an alternative way of dealing with the issue	<input checked="" type="checkbox"/>
Is there sufficient capacity ...			
- Scrutiny Work Programme?	<input checked="" type="checkbox"/>		
- Officer Resources?	<input checked="" type="checkbox"/>		
Recommendation	Schedule for Growth and Development Scrutiny Group January 2023		

Consideration of Request for Scrutiny at COG

Public Involvement / engagement?	
Expert witnesses?	
Portfolio holder?	
Lead Officer?	
Proposed Timescale for Scrutiny and Scrutiny Group	

Appendix